

MINUTES OF UNIVERSITY TECHNICAL ADVISORY COMMITTEE (UTAC) MEETING REGARDING THE FRAMEWORK CONTRACT FOR PROCUREMENT OF STAFF UNIFORM (WINTER & SUMMER SEASON) FOR THE YEAR 2025-2026

In compliance to letter No. P.C./1184/UCHS&CH dated 09-04-2026, University Technical Advisory Committee (UTAC) meeting regarding the Framework Contract for Procurement of Staff Uniforms (Winter & Summer Season) was held on 11-04-2026 at 10:00 a.m. in conference room of the admin block under the Chairmanship of Dr. Syed Muhammad Javed Iqbal, Professor of Paediatric Medicine, University of Child Health Sciences, Lahore.

Following officers attended the meeting:-

1.	Dr. Syed Muhammad Javed Iqbal Prof. of Paediatric Medicine (Chairman)	2.	Dr. Uzma Kazmi Prof. of Paediatric Cardiology (Member)
3.	Dr. Farah Haroon Associate Prof. Neonatology (Member)	4.	Dr. Sarfraz Ahmad Associate Prof. Paediatric PM&R (Member)
5.	Dr. Muhammad Zia-Ur-Rehman Associate Prof. Paediatric Neurology (Member)	6.	Dr. Abdul Latif Shahid Associate Prof. Pediatric Orthopedic Surgery (Member)
7.	Dr. Muhammad Zeeshan Khan Assistant Professor Paediatric Medicine (Member)	8.	Dr. Syed Ali Abu Zar AMS (Coordination) Member
9.	Usama Sardar Gorski Chief Pharmacist (Member)	10.	Ainee Ejaz Mirza Deputy Director IT (Member)
11.	Engr. Muzzamil Janjua Bio Medical Engineer / Technical Officer (Member)	12.	
End-user (Concerned Department)			
1.	Dr. Zahid Mahmood Additional Registrar	2.	Usman Arif Assistant Registrar
3.	Munawar Hussain Assistant Transport Officer		

Proceeding:-

Meeting started with the name of Allah by recitation of few verses from the Holy Quran:-

Purchase Officer briefed the committee that the procurement of items mentioned above to be purchased for the Uniform of University Staff. Tender was advertised through E-PAD on 24-02-2026 as well as on PPRA website on 24-02-2026. Technical bids were opened by Bid Opening Committee meeting held on 11-03-2026.

All the committee members and end-users scrutinized / evaluated and discussed all the quoted bids in detail and give the following recommendations for finalization of the technical advisory committee (TAC) report.

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Sr. No.	Evaluation Parameters	M/s Umair Traders
1	The Bidder must have active National Tax Number (NTN), Punjab Sales Tax (PST) Number and active General Sales Tax (GST) Registration Number with Documentary proof.	Yes
2	Copy of Bank Guarantee preferably / Deposit at Call (CDR), Pay Order and Demand Draft in the name of University of Child Health Sciences, Lahore attached with the technical bid and original must be submitted in purchase department before the closing time.	Yes
3	Following below mentioned undertaking of Rs. 100/E-stamp paper; (i). The Bidder is not currently blacklisted from this procuring agency/and or by the PPRA Punjab for all procuring agencies.(ii). The documents/photocopies provided with Bid are authentic. In case of any fake/bogus document look at any stage. They shall be black listed as per Rules / Laws.) (iii). Affidavit for correctness of information. Affidavit for correction of information Form (as per form of Bidding documents) on letter head of the firm, duly signed and stamped.	Yes
4	The Bidder must have a minimum of last two (2) years' experience in similar nature of business (Uniform Supplies) in Public /Private teaching Hospital/ Universities (less than last two years' experience will not be considered). Experience will be calculated from the date of purchase order/Letter of intent/contract of last two years. The bidder shall provide verifiable documentary evidences.	Yes
5	A complete set of uniforms must be submitted on or before the day of opening of Bids in the office of purchase department UCHS, Lahore as a sample which can be improved as per requirement of the Procuring agency.	Yes
	Technical Status	Responsive

Sr. No.	Item Description (Uniform)	Specifications	M/s Umair Traders Reason of Rejection/ Acceptance
1	Driver Uniform Shalwar Qameez (Blue Colour) + Waistcoat (Blue Colour) with Double Stching + Shoes Black (Superior Quality) (As per sample)	170 gsm ± 10%, 65/35 polyester cotton ratio twill.	Shalwar Qameez (Blue color) + Waistcoat (Blue color) Shoes Black color Brand Don carlos (Servis) Accepted (As per approved sample)
2	Naib Qasid, Ward Boy, Receptionist, Telephone Operator, Helper Uniform Shalwar Qameez (Blue Colour) with Double Stching + Waistcoat (Blue Colour) + Shoes Black (Superior Quality) (As per sample)	170 gsm ± 10%, 65/35 polyester cotton ratio twill	Shalwar Qameez (Blue color) + Waistcoat (Blue color) Shoes Black color Brand Don carlos (Servis) Accepted (As per approved sample)

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Sr. No.	Item Description (Uniform)	Specifications	M/s Umair Traders Reason of Rejection/ Acceptance
3	Security Guard Uniform Black Uniform with engraved Monogram of UCHS with shoulders Bages Caps Front Pocket Service Ribbon Complete Army Type with Double Sticking + Ary type Shoes Black Long Superior Quality (As per sample)	170 gsm ± 10%, 65/35 polyester cotton ratio twill	Black uniform complete set with long shoes (Askari) Accepted (as per approved sample)


End-user (Concerned Department) / Co-opted Member

Munawar Hussain
Assistant Transport Officer



Usman Arif
Assistant Registrar



Dr. Zahid Mahmood
Additional Registrar


Technical Advisory Committee



Engr. Muzzamil Janjua
Bio Medical Engineer /
Technical Officer (Member)

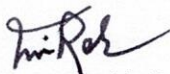

Ainee Ejaz Mirza
Deputy Director IT (Member)

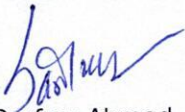

Usama Sardar Gors
Chief Pharmacist (Member)


Dr. Syed Ali Abu Zar
AMS (Coordination)
Member

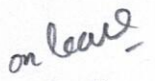

Dr. Muhammad Zeeshan Khan
Assistant Professor Pediatric
Medicine (Member)

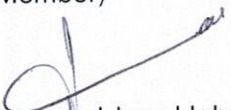

Dr. Abdul Latif Shahid
Associate Prof. Pediatric
Orthopedic Surgery (Member)


Dr. Muhammad Zia-Ur-Rehman
Associate Prof. Pediatric
Neurology (Member)


Dr. Sarfraz Ahmad
Associate Prof. Pediatric PM&R
(Member)


Dr. Farah Haroon
Associate Prof. Neonatology
(Member)


Dr. Uzma Kazmi
Prof. of Pediatric Cardiology
(Member)


Dr. Syed Muhammad Javed Iqbal
Prof. of Pediatric Medicine
(Chairman)